

Present: Theo van de Sande (Netherlands, Governing Board Chair); Dilli Lekhak (Nepal); Winnie Kamau (AFJ); Henry Asor (Nigeria, IATI Vice Chair), Joseph Barnes (UNICEF); Melinda Cuzner (Sida); IATI Secretariat: Argjira Belegu-Shuku (UNOPS); Carolyn Culey, Wendy Thomas (Development Initiatives); Faiza Effendi, Annelise Parr, (UNDP);

Participating remotely via Zoom: Leo Stolk (Oxfam Novib); Henriette Keijzers (Consultant, IATI Senior Adviser); Katrin Lichtenberg (UNOPS);

The meeting took place over two days at UN City, Copenhagen and followed all required Covid-19 precautions including daily self-administered antigen testing.

Opening and Risk Register:

- Refine formulation to indicate that the real risk is that results are not produced, not the under-delivery of the budget.
- Strategic papers: The Board considered whether the strategic papers of UNDP and DI could be combined into one and if so whether they should be presented to MA. The Board found these papers useful for internal background but no need to circulate them at this time, but rather to consider whether papers could be used for (a) update of the SP Results Framework; and (b) Mid Term Review.

Draft workplan and budget for 2022:

- Board agreed to the approach set out in the proposed work plan and budget, including the flexibility for frequent revisions, and requested to see a revised version incorporating specific changes suggested during the GB, for final review and approval for circulation to members ahead of the MA.
- This approval is followed by quarterly dialogues with the Board on progress on results and resources. These dialogues will be supported by an implementation plan and monitoring system (or dashboard), with activities broken down to quarters, both to be put in place before the first GB in 2022. This monitoring system would show for the top deliverables whether they are on track / off track.
- Suggested changes in workplan activities:
 - Adjust wording for CSO training and move from elearning to Obj. 2.
 - Include 'develop' in line for 'implement and incentivise use of the DQI'
 - Omit specifics on upgrading the Standard and focus on maintaining. Remove comms plan for possible upgrade
 - Rephrase activity with 'increase engagement with UNDP country-level....'.

Institutional Working Group:

- Theo will lead preparation of the agenda item and paper for the MA, to be circulated to members in good time, ie by the following Wednesday 1 Dec, with IWG report in annex.
- The GB recommendations to the MA would propose:
 - Sequential approach, starting with sub-opt 1 followed by sub-opt 2 if needed;

- The GB agreed with the IWG that at this time, independence is not a viable option, and would propose to members to take this off the table for the MA. The GB will develop additional principles for the TOR, and ask MA to approve the principles and add further elements (and volunteer to assist with drafting), through small group discussions.
- The GB will use written procedure for members to follow in the spring to approve the TOR. Outline target dates and milestones as part of the TOR.

Working Groups generally:

- SOPs on working groups are robust enough and remain valid. There was much discussion of the DUWG and the Board agreed it is very useful and there is a strong appetite for it. Concerns were raised about how the DUWG has lately been more operational and instructive to the Secretariat. The Board agreed it needs to realign itself to be advisory, as per the SOP and how other WGs function.
- Action: Sec to look at the TOR for the DUWG to see if they need updating to bring them in line with the SOP, to be approved by the Board

Events:

- Develop tailored topics for different regions, and plan for regional meetings in East and West Africa, and efforts in Latin America.
- Action: Sec to include these actions in the workplan. Always consider hybrid format and internet connections. Consider using government/UN local offices to ensure connectivity. Aim for physical but have virtual/hybrid options alongside. Also, reinvigorate the working group.

Financial situation

IWG will take up financial sustainability question for a future MA.

Action: Take membership fees off the agenda for 2021 MA.

Action: Considerations in updating 2022 work plan:

- ED in 2022, proceeding based on proposal of the Secretariat outside of IWG recommendation.
- Senior project manager
- Grand Bargain prototypes
- Physical MA (hybrid)
- Regional meetings (Latin America, Asia)
- Be bold and brave and have clear rationale and plan for delivery. Cost follows plan.
- Add capacity to implement all of these. Should be non-recurrent and be planned for next three years.
- Increase contingency to \$1m

DS3 update

- DS API: API has been tested and is ready for soft launch in December. Redirects to Datastore classic will remain in place until the Technical Team determines that the calls can be safely switched to Datastore V3 (likely to be right after full launch on 11 January). DS initial front end development is scheduled for MVP in Q1 2022: search, results, activities; DS developed front end will follow with defined and iterative features, e.g. filters, drop downs, etc.

- Action: Communicate and clearly frame Datastore 3 as a positive development within DUWG and wider Community as the API is launched. **Datastore Classic:** Agreed there should be no substantial investment in feature development as part of the DSC contract, as per advertised TORs.

D-portal v2

- Recommendation for Opt 1 (refactor with current supplier) agreed by the Board. Start by using the Validator API, then eventually pull data from DS3.
- Action: Put project team together to develop detailed TORs and include Henry as data use focal point from the Board, as well as Technical focal point/s

Storage of historical data

- Board agrees recommendation not to store historical data.

Review of Board focal point arrangements

- Board focal points have had mixed but on balance positive experiences as focal points, with issues of connectivity and timing of eg DUWG meetings inhibiting participation for some, whereas technical focal point experience has been generally good.
- Action: On balance, the Focal Points are working well. This Board is not hearing any calls to change the focal point approach and would recommend to the next board that focal point arrangements continue, and increase efforts to share and discuss relevant papers (such as on budget and data quality) with focal points well in advance.

MA planning

- Time is very short for finalizing papers, and agenda should focus on essential governance matters. Updates on implementation to be circulated as papers. Draft agenda here: [📄 MA 2021 Paper 1: Agenda - IATI Members' Assembly](#) :
- Workplan session to remain at high level 'buckets'. Detail can be shared later.
- Actions: Revised workplan/budget posted on Yammer by 30 Nov for Board review, with comments requested by 1 December; final approval to be given via Yammer.
- Highlights of workplan implementation shared with MA (by 1 Dec)
- MA logistics to remain simple using Zoom with interpretation and break-out rooms for discussion.