![IATI - International Aid Transparency Initiative logo]

Call for interest: Joining the IATI Governing Board

Role of the Governing Board

The Governing Board represents each constituency of IATI members, making recommendations on the initiative's overall strategic direction, overseeing its institutional performance, and ensuring that IATI operates effectively according to its mission, vision, and values. The Board is responsible and accountable for oversight and approval of the annual work plan and budget, but has no operational role in the day to day management of this work, which is carried out by the IATI Secretariat. Board members are expected to serve as global ambassadors for IATI, both within their constituencies and at the international level. Other key responsibilities include:

- Advising the IATI Members' Assembly on the overall financial situation of IATI and recommending action when required;

- Providing guidance on the development of Members' Assembly agendas and papers by the Secretariat;

- Responsibility and accountability for oversight and approval of the annual work plan and budget. The Board is accountable to the Members' Assembly for progress on the strategic plan; and

- Convening annually as a project board to participate in a review of the IATI Secretariat project. This oversight exercise is led by UNDP as hosts of the initiative, in accordance with UNDP's Programme and Operations Policies and Procedures.

The Board is assisted in its work by advisory Working Groups of members that are established from time to time to provide advice on specific areas of IATI's work in accordance with the Standard Operating Procedures.

Composition and Term

The Board is comprised of two members from each of three constituencies: providers of development cooperation, partner countries, and civil society organisations / private sector organisations / other members).An additional (seventh) seat is reserved for representation from the IATI technical community.

Elected members commit to serving a full two-year term, and may consider continuing to serve for a second term, to ensure continuity of representation on the Board.

IATI seeks to reflect diversity on its Board in terms of gender balance, geographical distribution, and under-represented groups, while balancing the technical expertise needed to steer the initiative. Board members serve for two years and may be reelected with no cap on terms of service.

What's in it for you and your organisation?

- Ability to contribute to, and be part of, a high-profile international initiative, which aims to increase the impact of resources for development worldwide.

- Excellent networking opportunities and the possibility to meet and work with colleagues from across the development sector, both online and face-to-face.

- Unpaid position, however the role offers opportunities to travel internationally where relevant, to represent IATI, with reasonable expenses paid.

- Opportunity to demonstrate the commitment of your organisation to aid effectiveness and transparency.

Key Qualifications

Candidates must be affiliated with an IATI member organisation. IATI places a high value on candidates coming from different constituencies and backgrounds, bringing a range of skills, and diversity of viewpoints and experience to the Board.

IATI is looking for the following attributes:

Essential

- Personal commitment to IATI's mission, vision, and values and willingness to act as an ambassador for the initiative;

- An understanding of the IATI open data standard;

- Expertise and knowledge of development cooperation, aid effectiveness, humanitarian response, and/or transparency relevant to the development and humanitarian sectors;

- Ability to work together with others from diverse backgrounds and skillsets, and a willingness to navigate divergent viewpoints within the Board;

- A robust professional network with convening power within your constituency;

- Professional proficiency in English as the working language of the Board; and

- Commitment from candidate's organisation to allow the minimum time commitment described below.

Desired

- Ability to catalyse new ideas, methods, and applications to pave a path for innovation and continuous improvement in your professional area of expertise; and

- A mix of skills and experience in one or more of these areas:

    - Strategic planning and risk management;
    - Financial management and reporting;
    - IATI project delivery;
    - Fundraising;
    - Stakeholder engagement and communications;
    - Organisational law and contract management; and / or
    - Project and results-based management.

Time Commitment

This is a proactive Board and members are expected to work collaboratively to review and sign off on key strategic documents in a timely manner. In addition, Board members are expected to attend key events for IATI throughout the year. The time commitment on an annual basis is variable depending on the time of year/cycle, but as a general guide:

- Minimum two days per month to contribute to IATI's general strategic direction and effective functioning by actively reviewing and contributing to discussions in IATI's online Governing Board space; time commitment is variable depending on the time of the year, increasing for example during the lead-up to Members' Assembly meetings.

- Active contribution and facilitation of consultations contributing towards the stewardship and renewal of IATI's Strategic Plan beyond the current 2020-25 Strategic Plan.

- Preparing for and attending quarterly Board meetings - usually two virtual (approximately 3 hours) and two in-person (approximately 3-4 days each, including travel) with paid expenses.

- Attendance at annual IATI Members' Assembly meeting and Community Exchange event, usually taking place in Q4 (approximately 4-5 days, including travel) with paid expenses.

Conflict of Interest & Code of Conduct

IATI expects its Governing Board members to adhere to the highest standards of ethical conduct and integrity in all actions, decisions and communications amongst one another, within the community and membership, and with the Secretariat. Due to the nature of IATI as a multi-stakeholder initiative, bringing together providers of development assistance, partner country governments, civil society organisations, foundations and private sector entities, conflicts may arise between the interests of IATI and the commercial, strategic or individual interests of Board members or their organisations. Organisations considering a nomination should review the agreed code of conduct and conflict of interest policies as stipulated in IATI's SOP.

Election procedures in SOP

The process for IATI Governing Board elections is detailed in IATI's Standard Operating Procedures (FR).

Questions

Please contact the IATI Secretariat by emailing Annelise Parr, at annelise.parr@undp.org with any questions on this message or the election process in general.